

Risk Assessment Summary

January 2021

1. Good health and safety is about keeping things simple, being proportionate and focusing on the real (substantive) risks. Procedures should be clear and concise.
2. We will communicate the risks and required safe methods of working to all building users and monitor compliance.
3. We will ensure that staff have the relevant information and training to manage risks on a day to day basis and that they understand their personal responsibility for their safety and the safety of others.
4. We will check that the control measures have been implemented and remain appropriate and effective.

Exclusion

- We minimise contact with individuals who are unwell by providing spaces for exclusion and clear communication with staff and parents.
- Clinically extremely vulnerable individuals are **advised** to shield.
- Clinically vulnerable individuals can continue to attend school where it is not possible to work from home, but they must maintain good prevention practice.
- We encourage and promote *track and trace*.

Hygiene

- There is a stringent cleaning regime in place. Frequent cleaning/defogging and disinfecting of regularly touched objects and surfaces.
- Hygiene resources and bins are checked daily by SSO.
- There are regular hand-cleaning regimes in place and good respiratory hygiene is promoted.
- ALL adults wear face masks in communal areas and toilets are labelled for specific staff.
- We maximise natural ventilation and access to the external learning environment and encourage everyone to wear layers of clothing.

Social Distancing

- We secure social distancing through- supervised movement around school and regulate entry and exit to school. A one way system is in operation.
- We maintain remaining 2 metres apart, using floor markings/signage, particularly in busy parts of school and avoid queuing.
- We ensure classrooms and timetables are conducive with social distancing by reducing all clutter and non-essential resources.
- We minimise social contact by forming small fixed Bubbles of no more than 15. We avoid movement between or blending of groups and provide 'break out' spaces for staff, minimising adult interaction.
- Bubble Play Zones are established outside.
- Where face-to-face contact is essential, we keep this to 15 minutes or less.
- Social distancing is not required in an emergency situation!

Lateral Flow Testing

- We take active steps to identify asymptomatic cases within the school community, though the promotion of regular (at least weekly) community or on-site *Lateral flow testing* for all staff.

- Tests are available from the Learning Mentor and recorded by the School Business manager

Additional Health and Safety Considerations

- We have considered provision for SEN children – balancing the risk of allowing external visitors into school.
- The Learning Mentor is telephoning vulnerable families and children to offer support.
- Staff have completed a Health and Safety Audit of the school building checklist.
- Timetables are in place to support ALL staff and to provide consistent and ever present; leadership, teaching, supervision, cleaning, first-aiders, admin and Safeguarding.
- Intimate care and First Aid is administered wearing PPE and recorded using Medical Tracker.
- We communicate weekly with governors, parents and staff through virtual TEAM meetings, e mails, texts, telephone conversations and newsletters.
- Key policies are updated and shared with ALL staff- Safeguarding, E safety, Remote Learning and Visitor Protocol.
- Staff communicate with office and others through Microsoft TEAMS.
- We are providing support for the mental health and well-being of everyone in school by talking, asking for feedback and completing VERA's. The Deputy Head is the Mental Health First Aider.
- We are delivering personalised, blended, remote learning through *Seesaw* which mirrors what is happening in classrooms. Devices are being provided when needed.

If properly implemented these measures will substantially reduce the risk of transmission of infection.